



Loma Portal Foundation

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OFFICERS

Valerie Lawson
President

Devon Gaudet
Vice President

Kelly Murphy-Lyman
Secretary

Brooke Smith
Treasurer

Mark Morici
Principal

MONTHLY MEETING MINUTES

February 9, 2022 6pm

In person and via zoom

CALL TO ORDER-Valerie

- There 22 attendees
- General info/rules were covered.

APPROVAL OF SECRETARY'S MINUTES-Kelly

- Roxanne made a motion to approved January 2022 minutes.
- Dain seconds
- Approved

TREASURER'S REPORT-Brooke

- The current Budget was emailed to Foundation members for review.
- Teacher salary numbers came in and they are \$11,000 more than what we budgeted. We are still waiting for final numbers after we questioned the amount.
- We have enough funds currently to approve what was budgeted for. The general consensus of the Foundation was to pay what we budgeted for now and pay the balance if needed later.
- Legacy Bricks-there was a large expense this month due to the fact that we have not spent any money on making and installing bricks in almost 3 years.
- Becca Torres (former LPE parent) recommended we reach out to a new CPA and we have been given a much lower quote. We are hoping to save \$1,500 on tax prep this year.

PRESIDENTS REPORT-Valerie

- We are trying to have as normal as a spring as possible. We do need volunteers though do that. The more people step up, the more we can do.
- If you are interested in board positions, please reach out.
- If you are a volunteer chair, make sure you reach out to people who have offered to help on Sign-Up Genius, as they would like to be involved.

PRINCIPAL'S REPORT- Mark Morici

1. Upcoming SDUSD Summer Program at Loma Portal – No cost to attend, 6/21-7/22, 7:30-11:30am. Afternoon options TBD. The focus will be on literacy/math/social emotional wellness. Enrollment is 2/1-2/28 (link on our website). Lisa asked the grades that will be accepted. It will be for current grades they were in 2021-2022 school year.

2. GATE testing – all 2nd graders will be tested this spring; all 3rd/4th graders will have the option to test this summer during summer program (the student does not need to be enrolled in summer program to take the test)
3. 2022-2023 budget draft was discussed. It will be posted on the website and sent out via email.
4. We need to discuss a music teacher for next year as most likely Mrs. Szalay will not be back. Looking for a music teacher that can work 12-15 hours per week and does not have to be credentialed. The other option we could look into would be to hire an outside music company to teach once a month which would be around \$5k a month. Valerie said she really feels the general consensus is parents want music back for next year. Mark told Candy we need to know by the end of February what she decides. Some Foundation members said they would spread the word of the opening position.
5. ArtReach kicked off last week with great feedback so far. Kids and staff seemed to love it. The next round of classes is the week of 2/22. Artwork is being saved for an Art Festival this spring.
6. Universal TK at Loma Portal next year – this will be a full day program open to all neighborhood students who will turn 4 by Sept 1, 2022. This program will combine our traditional TK students with those turning 4 by 9/1/22. There will be 2 teachers. Hard cap of 24 students in the class. Anything over 25 students will be on a wait list. Enrollment will probably start May 2 and it will be a first come first serve basis. Mark said most elementary schools will be hosting universal TK, including all PL Cluster elementary schools.

OLD BUSINESS

1. **FAMILY DINNER NIGHT-** Jenny
 - Long Story is Thursday Feb 24th.
2. **LOGOWEAR-**Dain
 - Pop up shop after school last week brought in around \$500. Planning on another pop up on 2/24.
 - Any Logowear requests or ideas? Let Dain know.
3. **YEARBOOK-** Roxanne
 - As of today, 139 books sold with the goal of 150. We sold 62 Shout-Outs at \$15 a piece. We have Budgeted 3000 in and out. Additional pages will now need to be added to the Yearbook to accomidate for all the extra Shout-Outs. In order not to be in the negative we are NOT ordering extra books. Yearbook will be online sales only with the deadline sometime in April.
 - We raised a lot of attention with the yearbook cover contest. Congrats to Cash Driscoll for winning the cover contest! The rest of the students submitted artwork will be on the back and scattered throughout the book. This year, parents can design the shout out themselves and some have asked Roxanne to do it for them.
 - Roxanne inquired with the photography company when spring photos will be in. It will be after the deadline to have the yearbooks go to print.
 - Erin made a point to make sure it super clear that it's ONLINE sales only and there will be no extra.

NEW BUSINESS

1. AUCTION- Sari

- Sari is currently working on securing vendors for the event as well as sponsorships and donations. We have a couple great sponsors but could definitely use a few more. If your company can help, please contact Sari.
- She can use help soliciting donations for the live & silent auctions and the raffle. Looking for volunteers to send emails as well as walk in to businesses.
- Two other volunteer opportunities are the Teacher Feature Coordinator & the Fund-a-Need Video coordinator. Jessica Voytek and Lisa Burger volunteered to help with the fund a need video.
- Look for tickets to go on sale at the end of the month.
Any questions or offers of help, contact Sari.
- A question of “Fund-A-Need” came up. We are moving towards raising money to support our library. It’s part of what makes our school so special and was originally funded by the foundation years ago. Many elementary schools in the cluster don’t have a Library. We want to make sure ours stays funded next year.

2. VARIETY SHOW-Liz

- This will be virtual. Kids will submit videos. It has been proposed to have it be a family movie night on the black top on campus sometime in March.
- Mrs. H. said she is recruiting teachers to take part in the variety show.

3. BOOKFAIR-Devon

- 2/24 teacher preview. Book fair will be on campus Feb 25-march 2 in the auditorium.
- The theme is the happy camper book Fair. “S’more fun with books”.
- Most classes will come through during their library time. A handful of classes will be moved to Friday the 25th because we can’t be in the auditorium Thursday the 3rd due to music class.
- We will be open before and after school the 25th thru the 2nd for shopping by appointment only.
- A sign-up genius will be distributed for volunteers and appointments requests via email at lomportalbookfair@gmail.com.

4. HOSPITALITY- Lisa

- Heather Milligan has volunteered to take over Hospitality for next year.
- Teacher Appreciation week will be in May. Lisa asked for parent volunteers to help pull off this event.

5. LEGACY BRICKS-Lisa

- Megan Polizzi will be taking over Legacy Bricks next year.
- 32 Bricks to be installed. Installation and material cost used to be \$28 per brick. They will now charge \$33 per brick to install so Lisa purchased the bricks independently from Home Depot which is reflected on the budget.

6. 4TH GRADE FUNDRAISER-Lisa

- Dana Hanrahan, Lisa, and Amy have discussed the promotion and are planning to have it similar to last year's party.
 - This week Valentine Grams are being sold to raise funds for the promotion.
7. **DAD'S CLUB/LITTLE LIBRARIES-Kelly/Mrs. H.**
- Dad's club has committed to helping Mrs. H. with the construction of the Little Libraries. Extra supplies like paint and misc. materials are needed in order to finish the project. Approximately around \$200. Dad's club will be turning in the receipts.
 - Thank you to Liz Sather for helping out with the donations to little libraries.
 - Mrs. H. is hoping to plan STEP 1: a small group of kids/families TK-4 paint the primer on the lending libraries and mix cement to cement the poles into a black bucket. STEP 2: She is running a drawing contest for 1st-4th. She will pick 9-12 drawings and those drawings will be used to decorate each side of the 3 Library Lending kits. Kids have two weeks to turn in their drawings if they are participating. The kids whose drawings get picked will be able to paint their own picture after she transfers the drawing onto the wood. STEP 3: She may gather a small group to construct and do final touch ups. FINAL STEP: place them around campus...one by kinder, one by bungalows, and one near library possibly. This will probably be a spring project.
8. **WRITING CONTEST- Mrs. H**
- iWRITE and The Bryan Museum are collaborating with New York Times best-selling author Brad Meltzer to publish the Largest Book in the World called I Am Texas!
 - We are looking for 1,000 students to be a part of the Ordinary People Change the World Book Series and help us break a Guinness World Record!
 - We have two students that Mrs. H. worked with whose stories have been submitted for this contest. Madeleine Jiampa and Olivia Benham.
9. **MASCOT-Laureene**
- Laureene finally found a company to create our mascot costume after a TON of research.
 - It was noted that we have \$1,000 left over in music the music budget this year that we can put towards the mascot costume.
 - Lisa made motion to approve up to \$1,000 on a mascot.
 - Dain seconds.
 - Approved by 17
10. **GENERAL DISCUSSION**
- Ashley has agreed to do a sip and shop. Be on the lookout for more social events!

Adjournment 7:25 pm